

## Financial Assistance Award

# DENALI COMMISSION

**510 L Street, Suite 410**  
**Anchorage, Alaska 99501**  
**(907) 271-1414 (phone)**  
**(907) 271-1415 (fax)**  
**[www.denali.gov](http://www.denali.gov)**

Award Number

01392-00

**Award Title**

## Alaska Public Health Summit - Conference Sponsorships

**Performance Period**

July 1, 2011 through February 29, 2012

### Recipient Organization & Address

Alaska Public Health Association  
PO BOX 91825  
Anchorage, AK 99509-1825

**Authority**  
112 Stat 1854

**CFDA Number**  
90.100

## Denali Commission Finance Officer Certification

Ms. Jennifer Price  
09/20/2011

**Phone:****Recipient DUNS # 147244607**

**TIN # 92-0087212**

### Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$5,000.00		\$0.00		\$5,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
Various		\$70,000.00		\$0.00	\$70,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
<b>Total</b>	<b>\$5,000.00</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award between the Denali Commission and the Alaska Public Health Association for the Alaska Public Health Summit, Award No. 1392

Continued on the following pages.

**Signature of Authorized Official - Denali Commission**

Electronically Signed

**Typed Name and Title**

Mr. Joel Neimeyer  
Federal Co-Chair

Date

09/19/2011

# AWARD ATTACHMENTS

Alaska Public Health Association

01392-00

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1. Award Conditions - Alaska Public Health Summit

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and the Alaska Public Health Association  
For the Alaska Public Health Summit  
Award No. 1392  
July 2011***

***1. Scope of Work***

The Denali Commission (Commission) is providing a total of \$5,000 to the Alaska Public Health Association (ALPHA) for the sponsorship of the 2012 Alaska Public Health Summit. The conference will be held at the Hotel Captain Cook in Anchorage, Alaska on January 23, 24, and 25<sup>th</sup>, 2012.

The ALPHA organization promotes the advancement of public health to improve health and quality of life for all Alaskans. To that end, ALPHA exercises leadership with public health professionals and the general public in developing sound health policy, reducing health disparities and improving health outcomes for Alaskans.

The 29<sup>th</sup> Annual 2012 Alaska Public Health Summit attracts policy makers, healthcare professionals and paraprofessionals, students and the general public together to work together on Workforce Development, Public Health Science, Environmental Health, Innovative Public Health Programs, and the Social Detriments of Health. This year's event planners hope to see 250 participants for 3 days of work sessions.

The theme for this year's event is - Communicate, Cooperate, Collaborate: A Call to Action. Organizers expect the total cost of the event to be \$75,000. The Commission's sponsorship for this year's event will be used for location and coordination costs. That can include facility rental, audio/visual, printing and advertising.

This \$5,000 sponsorship level of sponsorship will provide the Commission the following recognitions:

- Sponsor listing at hotel venue
- 2 complimentary conference registrations
- Recognition at opening, on website and in conference materials
- A ½ page ad
- Free exhibit space

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food costs), event brochure printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible Commission costs. Commission funds cannot be used for food or beverage of any kind, gifts, per diem of

attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

## **2. *Milestones***

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	07-01-11	02-29-12				\$0.00
Project Close-out	03-01-12	05-31-12				\$0.00

## **3. *Award Performance Period***

The Award performance period is 07-01-11 through 02-29-12. This is the period during which Award recipients can incur obligations or costs against this Award.

## **4. *Direct and Indirect Costs***

The cost principles of OMB Circular A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

## **5. *Budget and Program Revisions***

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that ALPHA will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

## **6. *Payments***

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by ALPHA. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. Payments shall be

made in accordance with OMB Circular A-102. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about payment. **No interest will be accrued on these funds.**

## ***7. Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Final reports must include program brochures for the conference and program photos. Refer to scope of work for acknowledgement guidelines for this award. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

## ***8. Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

**9. *Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

**10. *Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>Alaska Public Health Association</b>
Karen Johnson Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 E-mail: karenj@denali.gov	Sheila Soule President-Elect & Co-Chair c/o Information Insights 212 Front Street, Ste 100 Fairbanks, AK 99701 Phone: 907-830-8454 Fax: 907-no fax Email: sjsoule@uaa.alaska.edu
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Leif Albertson Treasurer ALPHA c/o Deb Mowery, Information Insights 212 Front Street, Ste 100 Fairbanks, AK 99701 Phone: 907-450-2470 Fax: 907- FAX Email: debbie@iialaska.com